

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

MAY 11, 2022

6:00 P.M. – REGULAR SESSION

Wildomar City Council Chambers
23873 Clinton Keith Road Ste 106 Wildomar, CA 92595



Ben J. Benoit, Mayor/Chair, District 1
Joseph Morabito, Mayor Pro Tem/Vice Chair, District 3
Ashlee DePhillippo, Council Member/Trustee, District 5
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2

Daniel York
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Other recognitions/presentations

DEPARTMENT REPORTS

No reports scheduled.

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- March 9, 2022 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Minutes- March 16, 2022 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.4 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 04-07-2022 in the amount of \$166,761.14.
2. Warrant Registers dated 04-14-2022 in the amount of \$81,165.45.
3. Warrant Register dated 04-21-2022 in the amount of \$237,791.25.
4. Warrant Register dated 04-28-2022 in the amount of \$974,150.23.
5. Wire Transfer Register dated 04-30-2022 in the amount of \$149,499.21.
6. Payroll Register dated 05-01-2022 in the amount of \$275,069.94

1.5 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for March 2022.

1.6 Ordinance No. 215 – 2nd Reading (ZOA No. 2022-01)

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 215

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 2022-01 TO MODIFY CHAPTERS 17.88; 17.92; 17.96; 17.108; AND 17.248 OF THE WILDOMAR MUNICIPAL CODE REQUIRING A CONDITIONAL USE PERMIT FOR GASOLINE AND DIESEL SERVICE STATIONS WITH THE CONCURRENT SALE OF BEER AND WINE FOR OFF-PREMISES CONSUMPTION

- 1.7 **Approval for the display of the POW flag at the Cemetery District**
RECOMMENDATION: Staff recommends that the City Council approve to the display POW commemorative flag at the Wildomar Cemetery.
- 1.8 **Legislative Platform**
RECOMMENDATION: Staff recommends that the City Council receive and file the Legislative Platform.
- 1.9 **FY 2022-23 List of Projects for the SB1: Road Repair and Accountability Act of 2017**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2022 – _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

- 1.10 **Development Impact Fee Implementation Schedule**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2022 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING AN IMPLEMENTATION SCHEDULE FOR THE DEVELOPMENT IMPACT FEES APPLICABLE TO ALL DEVELOPMENT IN THE CITY OF WILDOMAR

- 1.11 **Award of Construction Contract – Palomar Street/Clinton Keith Road Sidewalk, Trail, and Bike Lane Connectivity Project (CIP 059)**
RECOMMENDATION: Staff recommends that the City Council take the

following actions:

1. Authorize the City Manager to execute a construction contract with LC Paving & Sealing Inc. in the amount of \$1,492,427.32 for construction of the Palomar Street/Clinton Keith Road Sidewalk, Trail and Bike Lane Connectivity Project (CIP 059).

2. Appropriate \$127,300 in additional Measure A funds for the project.

3. Authorize the City Manager to execute a Cooperative Agreement with the Elsinore Valley Municipal Water District (EVMWD).

4. Authorize the City Engineer to approve change orders not to exceed 10% of the contract amount (contingency).

1.12 Retain Interwest Consulting Group to Perform Right-of-Way Services for the Palomar Street Improvement Project (Phase 2), CIP 028-2

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to accept the proposal from Interwest Consulting Group to perform right of way services for the Palomar Street Improvement Project (Phase 2), CIP 028-2.

1.13 First Amendment to Agreement with HDL Software LLC for Business Registration Discovery Services

RECOMMENDATION: Staff recommends the City Council approve and authorize the City Manager to execute an amendment with HDL Software LLC (HDL) for Business Registration Discovery services for the initial service period of July 1, 2022 to June 30, 2023.

1.14 Agreement with MuniServices LLC for Sales and Use Tax Analysis, Reporting & Audit Services and Franchise Fee and Transient Occupancy Tax (TOT) Audit Services

RECOMMENDATION: Staff recommends the City Council approve and authorize the City Manager to execute an agreement with MuniServices LLC for Sales and Use Tax Analysis, Reporting & Audit Services and Franchise Fee and Transient Occupancy Tax (TOT) Audit Services for the City of Wildomar.

1.15 Notice of Intent to Hold a Public Hearing for Placing Liens on Parcels with Unpaid Charges on Trash Collection Services

RECOMMENDATION: Staff recommends that the City Council provide a Notice of Intent to hold a Public Hearing on June 8th, 2022, for placing liens on parcels with unpaid charges on trash collection services.

- 1.16 **Vacation of Right of Way on Quail Creek Lane Cul-de-sac and Dedication of Lot 78 of Tract 32024 to the City's Right of Way**
RECOMMENDATION: Staff recommends that the City Council of the City of Wildomar adopt a Resolution entitled:

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, VACATING PORTIONS OF QUAIL CREEK LANE CUL-DE-SAC TO BE CONVERTED INTO A STRAIGHT THRU STREET TO TIE IN TRACT 32024 AND TRACT 37476

- 1.17 **Consideration of Adoption of a Sports Field Allocation Policy**
RECOMMENDATION: Staff recommends that the City Council consider and adopt the attached Sports Field Allocation Policy.
- 1.18 **Measure Z Oversight Advisory Committee Appointment**
RECOMMENDATION: Staff recommends that the City Council appoint Kathleen Kovich to the Measure Z Citizen's Oversight Advisory Committee for a two-year term expiring February 2024.

2.0 PUBLIC HEARINGS

- 2.1 **Ordinance No. 216- 2nd Reading (Repealing and Replacing Chapter 15.40 of the Wildomar Municipal Code – Adopting International Property Maintenance Code by reference)**
RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 216

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING THE WILDOMAR MUNICIPAL CODE BY REPEALING CHAPTER 15.40 "UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS" AND ADDING CHAPTER 15.40 "INTERNATIONAL PROPERTY MAINTENANCE CODE"

3.0 GENERAL BUSINESS

- 3.1 **General Plan Technical Advisory Group Appointments**
RECOMMENDATION: Staff recommends the City Council appoint 8 people to the General Plan Technical Advisory Group.

3.2 Budget Workshop for FY 2022-23 Amended Budget

RECOMMENDATION: Staff recommends that the City Council receive comments from the public regarding the development of the City's Fiscal Year 2022-23 Amended Budget.

3.3 Sunset Road Extension Providing Connection between Bundy Canyon Road and Clinton Keith Road: City of Lake Elsinore Covered Road Agreement Notice to Nullify and Void Agreement

RECOMMENDATION: Staff recommends that the City Council:

1. Authorize the City Manager to send notice to the City of Lake Elsinore that the executed Covered Road Agreement is null and void;
2. Direct staff to continue coordination with City of Lake Elsinore on north-south circulation improvements between the agencies.

CITY MANAGER REPORT

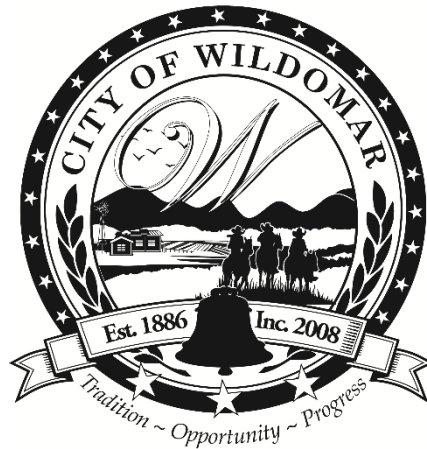
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Update from MSJC College regarding 2014 Bond Funding – Morabito - TBD
2. City Wide Street Sweeping – Moore – TBD
3. Street Signage – Benoit - TBD
4. Sidewalk Vending Process – Moore – TBD
5. Speed Reduction in the City – Benoit – July 2022
6. Outdoor Dining Ordinance – Benoit -- TBD

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Ben J. Benoit, Chair
Joseph Morabito, Vice Chair
Ashlee DePhillippo, Trustee
Bridgette Moore, Trustee
Dustin Nigg, Trustee

Daniel York
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – April 13, 2022 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 04-07-2022 in the amount of \$994.55.
2. Warrant Register dated 04-21-2022 in the amount of \$4,316.49.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for March 2022.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING

The City of Wildomar encourages your participation in the meeting. The following options available for the public to participate:

1. You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

2. You may participate in person.

PUBLIC COMMENT: During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak on that item, please fill out a speaker slip and submit it in the inbox at the front of the room. When the City Clerk announces your name, please come up to the podium. Public Comments are limited to 3 minutes or such other time as the Council may provide.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.



Janet Morales, CMC
City Clerk
Dated: May 6, 2022